

Agenda Item # 43

Distribution:
County Board
County Administrator – OMB (3)
Health Department
Workforce Development Department

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

COUNTY BOARD, LAKE COUNTY, ILLINOIS

REGULAR JUNE, A.D., 2004 SESSION

JUNE 8, A.D., 2004

MADAM CHAIRMAN AND MEMBERS OF THE COUNTY BOARD:

Your Health & Human Services, Community & Economic Development and Financial & Administrative Committees present herewith a Joint Resolution authorizing the establishment of the Lake County Workforce Development Department, approving necessary accounting, human resources and budgetary changes to effect the transfer from the Health Department to a new Workforce Development Department; appointing Christine Stevens as the Director of the Lake County Workforce Development Department; providing for the future oversight of the new department by the Community and Economic Development Committee; and authorizing that grant activity signature authority for the Workforce Development Department be delegated to the Director of the Lake County Workforce Development Department; and request its adoption.

Respectfully submitted,

	Aye	Nay		Aye	Nay
<u>Andy Cole</u> Chairman	✓	_____	<u>Robert J. [Signature]</u> Chairman	_____	_____
_____	_____	_____	<u>Deann [Signature]</u> Vice-Chairman	✓	_____
<u>Carol Spielman</u>	_____	_____	<u>[Signature]</u>	X	_____
<u>Phil [Signature]</u>	✓	_____	<u>Ann Flavin [Signature]</u>	X	_____
<u>Donald M. Bauer</u>	✓	_____	<u>Mary [Signature]</u>	✓	_____
<u>Andy [Signature]</u>	✓	_____	<u>Phil [Signature]</u>	✓	_____
<u>[Signature]</u> Health & Human Services Committee	_____	_____	<u>Donald M. Bauer</u>	✓	_____
			Community & Economic Development Committee		

AKM Aye Nay
Chairman X —

DOJ Aye Nay
Vice-Chairman X —

Am. Flavia Sei Aye Nay
✓ —

Sharon M. ... Aye Nay
X —

Mona O'Kelly Aye Nay
X —

_____ Aye Nay

Financial & Administrative Committee _____

RESOLUTION

WHEREAS, on February 10, 2004, the Lake County Board adopted a Resolution authorizing the Lake County Administrator to submit a Workforce Investment Act grant modification that moves workforce program staff from the Health Department to a separate County department reporting to the County Administrator and retains workforce board policy staff as a division within the County Administrator's office; and

WHEREAS, the State of Illinois has approved this grant modification; and

WHEREAS, the establishment of a separate County department requires that a Resolution be adopted to create the Lake County Workforce Development Department as a stand-alone department reporting to the Lake County Administrator; and

WHEREAS, budget modifications are required to provide for the necessary accounting, human resources and budgetary changes to effect the transfer from the Health Department to a new Workforce Development Department; and

WHEREAS, the creation of the new department also requires the appointment of a Director; and

WHEREAS, pursuant to County Board Rules regarding the appointment of department heads, the County Administrator herewith recommends that Christine Stevens, the existing long-time director of similar activities, be appointed Director of the Lake County Workforce Development Department; and

WHEREAS, the Lake County Workforce Development Department receives state and federal grants to administer its programs; with signature authority for acceptance of these grants resting with the Lake County Board Chairman or his/her designee; and

WHEREAS, it is recommended that the Director of the Workforce Development Department be designated an authorized signatory to federal and state workforce grants; and

WHEREAS, under existing County Board Rules, Workforce Development activities fall within the purview of both the Health & Human Services and the Community & Economic Development Committees; and

WHEREAS, it is recommended that the new Workforce Development Department work through the Community and Economic Development Committee and that the Department will not report to the Health and Human Services Committee, and that a request be forwarded to the Rules Committee to consider an amendment to the County Board Rules to reflect this modification.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Lake County Workforce Development Department is hereby established; and

BE IT FURTHER RESOLVED, that the primary reporting responsibilities for the Department will be through the Community & Economic Development Committee, and that the Rules Committee be requested to consider an amendment to the County Board Rules to remove the reporting responsibility to the Health & Human Services Committee; and

BE IT FURTHER RESOLVED, that Christine Stevens, the existing long-time director of similar activities, be appointed as the Director of the Lake County Workforce Development

Department, as a direct report to the County Administrator, and, that as such, is hereby delegated the signature authority to accept Workforce grants and implement related duties; however, those actions such as contract awards or appropriation approvals will still be presented for County Board action: and

BE IT FURTHER RESOLVED, that the necessary accounting, human resources and budgetary changes to effect the transfer of the Workforce Development Department from the Health Department to a new department are hereby authorized, and that the County Administrator is hereby directed to implement those changes.

DATED, at Waukegan, Lake County, Illinois on the 8th day of June, A.D., 2004.